

**LA HABRA HEIGHTS COUNTY
WATER DISTRICT**

BOARD MEETING

SEPTEMBER 26, 2023

**AGENDA FOR REGULAR MEETING
BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
September 26, 2023 @ 4:00PM**

- 1. Roll call of Directors by Secretary**
- 2. Notation of staff members and others present**
- 3. Public Communications** (Comments will be limited to 3 minutes)
- 4. Directors Report – Individual, Subcommittees and/or Attended Events**
- 5. Consent Items:** It is recommended these items be acted upon simultaneously unless separate discussion or action is requested by a member of the public or a Director.
 - a. Minutes of Regular Board meeting for August 22, 2023 (approve)
 - b. Financial Reports – August 2023 (approve)
- 6. Approval of warrants and authorize signatures per warrant list**
- 7. Report of Superintendent**
- 8. Report and recommendations of General Manager:**
 - a. Discuss and Vote – Special District LAFCO Representative
- 9. Closed Session**
 - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**
In re: Aqueous Film-Forming Foams Products Liability. Case No. 2:18-mn-2873-RMG, pending in the United States District Court for the District of South Carolina, Charleston Division. Discussion of existing litigation pursuant to Government Code section 54956.9, paragraph (1) of subdivision (d).
 - b. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION** Government Code Section 54956.9(d)(2)/(e)(3). One matter. Claimant: Jodi Hutak.
- 10. Adjournment**

Any documents that are provided to the Board of Directors regarding items on this agenda less than 72 hours prior to this meeting will be available for public inspection at the front counter of the District office located at 1271 N. Hacienda Road, La Habra Heights, California 90631

MINUTES

MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF DIRECTORS
LA HABRA HEIGHTS COUNTY WATER DISTRICT
AUGUST 22, 2023

A regular meeting of the Board of Directors of La Habra Heights County Water District was held on August 22, 2023, at 4:01 p.m., at the office of the District, located at 1271 North Hacienda Road, La Habra Heights.

Item 1. Roll call of Directors by Secretary/General Manager, Michael Gualtieri.

PRESENT: Directors Baroldi, Cooke, Crabb, and McVicar

ABSENT: Director Perumean

Item 2. Staff members and others present. Staff: Michael Gualtieri, Secretary/General Manager, Matthews, Superintendent, and Ivan Ramirez, Utility Worker III. Others present: Michael Silander, Attorney at Law, and Maggie Moe. David Byrum, Civiltec Engineering, and Jordan Kear, Kear Groundwater attended meeting via telecommunication.

(Director Perumean entered the meeting at 4:04 p.m.)

Item 3. Public Communications – Maggie Moe discussed Central Basin Municipal Water District.

Item 4. Directors Report – Individual, Subcommittees and/or Attended Events. – None.

Item 5.a. Minutes of Regular Meeting for July 25, 2023. After discussion, there was a motion by Director McVicar and seconded by Director Perumean to approve the minutes and status of investments. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 5. b. Financial Reports – July 2023. After discussion, there was a motion by

Director McVicar and seconded by Director Baroldi to approve the financial reports. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 6. Approval of warrants and authorize signatures per warrant list. After discussion, there was a motion made by Director McVicar and seconded by Director Perumean that the warrant numbers 46224 through 46291 in the amount of \$344,273.81 and EFT transfers in the amount of \$94,552.33 be approved and signatures be authorized. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Item 7. Report of Superintendent. The superintendent informed that five service leaks were repaired. Two of those services were replaced. The District had two main leaks. We repaired one leak and hired J.A. Salazar to repair the other on Harbor Blvd and Vista Road. Brush clearance at Vigil reservoir was completed by Advantage Weed Abatement. Triennial internal tank inspections were completed by Dive Corr. Lastly, a field employee was involved in a non-injury traffic accident at the intersection of Le Flore Drive and Solejar Drive.

Item 8.a. Discussion, and Action – Bid Specifications for New Well #12. After discussion, the board suggested to change the specification completion date to April 30, 2024, for the drilling of well. No action was taken on this item.

Item 9. There being no further business to come before the Board, motion was made by Director Cooke and seconded by Director McVicar that the meeting be adjourned at 5:42 p.m. The vote was as follows:

AYES: Directors Baroldi, Cooke, Crabb, McVicar, and Perumean

NOES: None

ABSENT: None

Dated: September 26, 2023

Brad Cooke, President

(SEAL)

Michael Gualtieri, Secretary

FINANCIAL REPORT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

August 31, 2022 and August 31, 2023

	<u>2022</u>	<u>2023</u>
<u>ASSETS:</u>		
<u>Current Assets:</u>		
CASH-PETTY	300.00	300.00
CASH-CHECKING	1,290,666.22	703,746.72
INVESTMENT-LAIF	4,064,434.63	5,471,953.22
ACCOUNTS RECEIVABLE-WATER	519,075.62	517,875.92
ACCOUNTS RECEIVABLE-OTHER	283,219.00	282,579.59
TAXES RECEIVABLE	-	-
LEASE RECEIVABLE	-	127,183.86
ACCRUED INTEREST RECEIVABLE	5,871.00	27,642.00
INVENTORY	184,623.58	201,691.34
PREPAID EXPENSES	57,014.90	61,993.42
Total Current Assets	<u>6,405,204.95</u>	<u>7,394,966.07</u>
<u>Noncurrent Assets:</u>		
Capital Assets:		
LAND	532,743.65	532,743.65
WATER RIGHTS	1,608,490.80	1,640,490.80
SOURCE OF SUPPLY	2,271,079.60	2,271,079.60
PUMPING PLANT	1,625,877.77	1,637,877.77
TRANSMISSION & DISTRIBUTION	26,356,058.47	26,531,206.99
GENERAL PLANT	1,753,274.51	1,648,500.03
CONSTRUCTION IN PROGRESS	67,667.48	134,080.52
Total Capital Assets	<u>34,215,192.28</u>	<u>34,395,979.36</u>
Accumulated Depreciation	<u>(19,102,377.09)</u>	<u>(19,338,158.86)</u>
Net Capital Assets	<u>15,112,815.19</u>	<u>15,057,820.50</u>
Other Noncurrent Assets:		
CONSTRUCTION ADVANCE RECEIVABLE	19,677.43	9,960.19
INVESTMENTS-CAL DOMESTIC WATER CO	591.00	591.00
LEASE RECEIVABLE	2,540,467.36	2,290,703.55
Total Other Noncurrent Assets	<u>2,560,735.79</u>	<u>2,301,254.74</u>
Total Assets	<u>24,078,755.93</u>	<u>24,754,041.31</u>
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from pension plan	172,529.00	172,529.00
DEFERRED OUTFLOWS OF RESOURCES- Deferred amount from OPEB	<u>259,764.00</u>	<u>214,559.00</u>
Total Deferred Outflows of Resources	<u>432,293.00</u>	<u>387,088.00</u>

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF NET POSITION

August 31, 2022 and August 31, 2023

	2022	2023
LIABILITIES		
<u>Current Liabilities:</u>		
ACCOUNTS PAYABLE	349,144.96	446,116.30
CURR PORTION-LONG TERM DEBT	59,938.00	61,359.75
ACCRUED INTEREST-CONTRACT PAYABLE-D/G	483.82	244.90
DEPOSITS-CUSTOMERS	3,000.00	2,667.50
DEPOSITS-CONSTRUCTION	4,500.00	9,000.00
ACCRUED PROPERTY TAXES	-	-
ACCRUED PAYROLL	-	-
ACCRUED EMPLOYEE BENEFITS	150,468.34	157,407.33
DEFERRED RENTAL INCOME	-	401.21
ACCRUED RETIREMENT CONTRIBUTIONS	-	-
NET OPEB OBLIGATION	1,706,103.00	1,038,484.00
NET PENSION LIABILITY	125,862.00	125,862.00
Total Current Liabilities	2,399,500.12	1,841,542.99
<u>Long-term Liabilities, net of current portion:</u>		
LOAN PAYABLE-STATE OF CALIF	61,359.75	-
Total Long-term Liabilities	61,359.75	-
Total Liabilities	2,460,859.87	1,841,542.99
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from pension plan	140,358.00	140,358.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from OPEB	385,809.00	1,014,037.00
DEFERRED INFLOWS OF RESOURCES- Deferred amounts from Leases	2,518,777.29	2,396,916.81
Total Deferred Inflows of Resources	3,044,944.29	3,551,311.81
<u>Net Position:</u>		
INVESTED IN CAPITAL ASSETS, NET RELATED DEBT	14,991,517.44	14,996,460.75
UNRESTRICTED	3,994,049.90	4,741,853.57
RESTRICTED	19,677.43	9,960.19
Total Net Position	19,005,244.77	19,748,274.51

LA HABRA HEIGHTS COUNTY WATER DISTRICT
STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN NET POSITION
For Two Months Ending August 31, 2022 and August 31, 2023

	Last Year Current Month Actual 8/31/2022	Current Month Actual 8/31/2023	Last Year YTD Actual 8/31/2022	Current YTD Actual 8/31/2023	Current Budget 2023/24	Actual 8/31/2023 % of budget 2023/24 17%
Operating Revenue:	545,164.51	530,042.61	1,027,230.51	1,013,300.32	5,766,549.00	18%
Operating Expenses:						
Source of Supply	194,552.65	203,938.15	373,485.59	386,292.73	2,314,176.00	17%
Pumping	4,238.58	11,619.01	7,224.19	13,537.64	134,429.00	10%
Treatment	3,774.02	4,933.27	6,294.06	9,360.71	53,005.00	18%
Transmission & Distribution	25,980.65	84,926.93	58,626.44	186,786.95	693,989.00	27%
Customer Accounts	7,317.01	9,953.90	11,566.64	15,164.59	197,293.00	8%
Administrative and General	104,539.46	170,240.63	300,962.45	347,987.77	1,700,718.00	21%
Capital Improvements	129,275.08	126,340.58	258,550.16	252,681.16	1,502,147.00	17%
Other	6,882.00	10,975.55	13,667.15	18,460.42	99,880.00	19%
TOTAL OPERATING EXPENSES	476,559.45	622,928.02	1,030,376.68	1,230,271.97	6,695,637.00	18%
OPERATING INCOME (LOSS)	68,605.06	(92,885.41)	(3,146.17)	(216,971.65)	(929,088.00)	23%
Non-Operating Revenues	50,416.09	65,498.99	67,199.03	92,153.62	1,114,773.00	8%
Non-Operating Expenses	1,141.91	1,122.45	1,383.82	1,244.90	15,072.00	8%
NET NON-OPERATING REVENUES (EXPENSES)	49,274.18	64,376.54	65,815.21	90,908.72	1,099,701.00	8%
NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	117,879.24	(28,508.87)	62,669.04	(126,062.93)	170,613.00	-74%
SYSTEM BUY IN FEE			-	12,055.00		
CAPITAL CONTRIBUTIONS			-	-		
NET INCOME (LOSS) IN NET POSITION			62,669.04	(114,007.93)		
NET POSITION-BEGINNING OF YEAR			18,942,575.73	19,862,282.44		
NET POSITION-END OF PERIOD			19,005,244.77	19,748,274.51		

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Two Months Ending August 31, 2022 and August 31, 2023

	Last Year Current Month Actual 8/31/2022	Current Month Actual 8/31/2023	Last Year YTD Actual 8/31/2022	Current YTD Actual 8/31/2023	Current Budget 2023/24	Actual 8/31/2023 % of budget 2023/24
OPERATING REVENUES						
SALES-WATER	353,011.33	324,028.82	643,925.04	602,483.20	3,298,111.00	18%
SALES-READINESS TO SERVE	188,600.78	202,390.63	376,686.01	404,560.39	2,407,603.00	17%
SALES-MISCELLANEOUS	3,552.40	3,623.16	6,619.46	6,256.73	30,838.00	20%
LEASE-WATER RIGHTS	-	-	-	-	29,997.00	0%
TOTAL OPERATING REVENUES	545,164.51	530,042.61	1,027,230.51	1,013,300.32	5,766,549.00	18%
OPERATING EXPENSES						
PURCHASED WATER	4,122.17	5,168.85	8,244.34	9,133.20	263,615.00	4%
GROUND WATER REPLENISHMENT ASSMT	125,186.49	102,873.60	242,192.67	224,697.60	1,175,437.00	19%
POWER	65,243.99	95,895.70	123,048.58	152,461.93	875,124.00	17%
TOTAL SOURCE OF SUPPLY	194,552.65	203,938.15	373,485.59	386,292.73	2,314,176.00	17%
LABOR-PUMPING	4,238.58	7,133.98	6,377.67	9,004.37	79,385.00	11%
MAINTENANCE-PUMPING	-	4,485.03	846.52	4,533.27	55,044.00	8%
TOTAL PUMPING	4,238.58	11,619.01	7,224.19	13,537.64	134,429.00	10%
MAINT & LABOR-TREATMENT	3,774.02	4,933.27	6,294.06	9,360.71	53,005.00	18%
TOTAL TREATMENT	3,774.02	4,933.27	6,294.06	9,360.71	53,005.00	18%
LABOR-TRANS & DISTRIBUTION	20,634.44	39,791.76	29,793.45	52,166.80	283,716.00	18%
MAINT-TRANS & DISTRIBUTION	2,879.28	41,130.56	12,363.56	101,058.62	190,224.00	53%
JOINT FACILITIES-WELL,LM CONDUIT&RES	5,601.80	27,325.38	38,887.52	72,395.96	441,193.00	16%
ORCHARD DALE PORTION	(3,134.87)	(23,320.77)	(22,418.09)	(38,834.43)	(221,144.00)	18%
TOTAL TRANSMISSION&DISTRIBUTION	25,980.65	84,926.93	58,626.44	186,786.95	693,989.00	27%
LABOR&MAINT-CUSTOMER ACCOUNTS	7,317.01	9,953.90	11,566.64	15,164.59	193,804.00	8%
UNCOLLECTIBLE ACCOUNTS	-	-	-	-	3,489.00	0%
TOTAL CUSTOMER ACCOUNTS	7,317.01	9,953.90	11,566.64	15,164.59	197,293.00	8%
TOTAL OTHER OPERATING EXPENSES	41,310.26	111,433.11	83,711.33	224,849.89	1,078,716.00	21%
TOTAL SOURCE OF SUPPLY & OPERATING EXPENSES	235,862.91	315,371.26	457,196.92	611,142.62	3,392,892.00	18%
ADMINISTRATIVE & GENERAL EXPENSES						
LABOR-FIELD-SICK,VAC,HOLIDAY	5,334.38	2,740.76	10,435.15	7,620.79	84,217.00	9%
WAGES-MANAGEMENT	13,846.98	20,016.81	17,973.57	25,816.07	169,614.00	15%
WAGES-OFFICE	22,915.55	35,760.63	35,004.95	46,771.30	280,506.00	17%
WAGES-MGMT&OFFICE-SICK,VAC,HOLIDAY	3,152.22	5,703.14	8,648.78	10,085.42	97,726.00	10%
OFFICE SUPPLIES	2,544.61	3,531.95	3,530.47	4,695.89	31,216.00	15%
AUTO SERVICE	3,505.31	3,528.74	7,940.33	7,161.74	48,559.00	15%
BANK SERVICE CHARGE	876.29	-	876.29	26.70	10,642.00	0%
DUES & SUBSCRIPTIONS	-	-	4,476.08	3,211.98	32,141.00	10%
BUILDING SERVICE	661.97	806.63	4,866.68	5,320.68	23,594.00	23%
OFFICE EQUIPMENT MAINT	688.95	934.27	2,673.23	5,754.68	35,217.00	16%
PROFESSIONAL SERVICES	12,796.33	27,136.61	18,695.33	35,621.51	68,059.00	52%
EDUCATION & MEETINGS	1,323.32	(197.04)	2,383.07	3,473.10	16,608.00	21%

LA HABRA HEIGHTS COUNTY WATER DISTRICT

STATEMENTS OF REVENUE AND EXPENSES

For Two Months Ending August 31, 2022 and August 31, 2023

	Last Year Current Month Actual 8/31/2022	Current Month Actual 8/31/2023	Last Year YTD Actual 8/31/2022	Current YTD Actual 8/31/2023	Current Budget 2023/24	Actual 8/31/2023 % of budget 2023/24 17%
LEGAL	-	2,500.00	3,262.50	7,712.50	42,390.00	18%
UTILITIES	2,438.66	3,118.14	7,502.22	6,271.95	45,433.00	14%
ENGINEERING	-	648.00	4,775.00	1,152.00	33,819.00	3%
INSUR-AUTO, LIABILITY & PROPERTY	5,588.98	8,433.21	12,881.86	15,450.42	76,646.00	20%
INSUR-GROUP HEALTH & LIFE	11,774.99	15,210.48	31,035.23	30,433.71	214,571.00	14%
EMPLOYEE WORKERS COMPENSATION	233.56	104.48	571.68	261.20	34,153.00	1%
DENTAL	-	592.00	251.20	2,388.00	4,766.00	50%
RETIREMENT-CALPERS	10,825.60	11,985.12	19,006.23	15,346.89	174,435.00	9%
RETIREMENT-DEFERRED COMP	1,509.74	1,667.14	3,078.20	3,304.15	23,551.00	14%
RETIREMENT-CALPERS UNFUND ACCR LIAB	-	-	89,261.00	80,813.00	83,515.00	97%
MAINTENANCE-GENERAL PLANT	4,522.02	26,019.56	11,833.40	29,294.09	69,340.00	42%
CAPITAL IMPROVEMENTS	129,275.08	126,340.58	258,550.16	252,681.16	1,502,147.00	17%
PROPERTY TAXES	443.06	444.07	886.12	888.14	6,236.00	14%
PAYROLL TAXES	6,438.94	10,531.48	12,781.03	17,572.28	93,644.00	19%
TOTAL ADMIN & GENERAL EXP	240,696.54	307,556.76	573,179.76	619,129.35	3,302,745.00	19%
TOTAL OPERATING EXPENSES	476,559.45	622,928.02	1,030,376.68	1,230,271.97	6,695,637.00	18%
OPERATING INCOME (LOSS)	68,605.06	(92,885.41)	(3,146.17)	(216,971.65)	(929,088.00)	23%
NONOPERATING REVENUES						
INTEREST INCOME	3,280.00	13,821.00	5,871.00	27,642.00	43,206.00	64%
PROPERTY TAX INCOME	33,364.43	35,975.43	33,364.43	35,975.43	916,445.00	4%
RENT INCOME	11,742.65	10,902.34	23,083.84	22,205.66	136,673.00	16%
OIL ROYALTIES	2,029.01	913.00	4,024.76	1,893.31	12,635.00	15%
MISCELLANEOUS INCOME	-	3,887.22	855.00	4,437.22	5,814.00	76%
GAIN ON ASSET SOLD	-	-	-	-	-	0%
TOTAL NONOPERATING REVENUES	50,416.09	65,498.99	67,199.03	92,153.62	1,114,773.00	8%
NONOPERATING EXPENSES						
INTEREST EXPENSE-D/G LOAN	241.91	122.45	483.82	244.90	609.00	40%
LOSS ON INVESTMENT	-	-	-	-	-	0%
DIRECTORS FEES	900.00	1,000.00	900.00	1,000.00	9,900.00	10%
DIRECTORS EXPENSES	-	-	-	-	4,563.00	0%
ELECTION	-	-	-	-	-	0%
TOTAL NONOPERATING EXPENSES	1,141.91	1,122.45	1,383.82	1,244.90	15,072.00	8%
NET NONOPER REVENUES(EXPENSES)	49,274.18	64,376.54	65,815.21	90,908.72	1,099,701.00	8%
NET INCOME (LOSS) IN NET POSTION	117,879.24	(28,508.87)	62,669.04	(126,062.93)	170,613.00	-74%

WARRANTS

La Habra Heights CWD
AP Check Register (Current by Bank)
 Check Dates: Greater than 8/2/2023

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: 13100 - EFT TRANSFERS					13110
1002435408	08/16/23	M	0130	CALPERS	\$5,667.38
1002435409	08/16/23	M	0130	CALPERS	\$1,318.69
**1002435424	08/16/23	M	0130	CALPERS	\$700.00
**1002444391	08/30/23	M	0130	CALPERS	\$5,667.38
1002444392	08/30/23	M	0130	CALPERS	\$1,318.69
BANK 13100 REGISTER TOTAL:					\$14,672.14
 BANK ID: 13110 - CHECKING- WELLS FARGO					 13110
46292	08/29/23	P	0515	ACWA/JIPA	\$225.00
46293	08/29/23	P	0532	ASAP ADVANCED SECURITY & PRO.	\$106.08
46294	08/29/23	P	0088	BISHOP COMPANY	\$121.25
46295	08/29/23	P	0013	CANNINGS HARDWARE	\$155.68
46296	08/29/23	P	0014	CENTRAL BASIN MWD	\$3,964.35
46297	08/29/23	P	0441	CINTAS CORPORATION	\$84.24
46298	08/29/23	P	0211	DIVE/CORR, INC	\$13,200.00
46299	08/29/23	P	0149	DIVERSIFIED OFFICE SYSTEMS,INC	\$774.23
46300	08/29/23	P	0099	GRAINGER INC	\$21.13
46301	08/29/23	P	0252	INFOSEND, INC	\$1,537.61
46302	08/29/23	P	0033	J A SALAZAR CONSTRUCTION	\$15,400.35
46303	08/29/23	P	0545	J. RODRIGUEZ TREE CARE MAINT.	\$3,295.00
46304	08/29/23	P	0133	KONICA MINOLTA	\$410.72
46305	08/29/23	P	0483	LAVCO DAVE'S BRAKE ALIGNMENT	\$283.47
46306	08/29/23	P	0051	LINCOLN FINANCIAL GROUP	\$3,355.08
46307	08/29/23	P	0120	MICHAEL GUALTIERI	\$922.19
46308	08/29/23	P	0503	MICHELLE SAVAGE	\$121.60
46309	08/29/23	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$647.60
46310	08/29/23	P	0258	S&J SUPPLY CO, INC	\$8,097.15
46311	08/29/23	P	0415	SAMUEL MUNOZ	\$1,400.00
46312	08/29/23	P	0068	SOUTHERN CALIF EDISON CO	\$18,304.69
46313	08/29/23	P	0386	VERIZON WIRELESS	\$513.64
46314	08/29/23	P	0172	WARREN GRAPHICS	\$1,404.16
46315	09/12/23	P	0116	ACWA-JPIA	\$15,480.54
46316	09/12/23	P	0139	ACWA/JPIA	\$1,416.00
46317	09/12/23	P	0385	ADMIRAL PEST CONTROL	\$85.00
46318	09/12/23	P	0353	ARCO BUSINESS SOLUTIONS	\$3,148.74
46319	09/12/23	P	0090	CALIF DOMESTIC WATER CO	\$1,204.50
46320	09/12/23	P	0013	CANNINGS HARDWARE	\$57.97
46321	09/12/23	P	0547	CHARLES C. REGAN, INC.	\$19,800.00
46322	09/12/23	P	0441	CINTAS CORPORATION	\$84.24
46323	09/12/23	P	0518	CLIFTON LARSON ALLEN LLP	\$20,790.00
46324	09/12/23	P	0017	CLINICAL LAB OF SB, INC	\$839.75
46325	09/12/23	P	0282	D&H WATER SYSTEMS	\$323.09
46326	09/12/23	P	ONETIM	DAVID CAREY	\$26.12
46327	09/12/23	P	0464	ENVIROKLEEN USA	\$650.00
46328	09/12/23	P	0036	EPM POWER & WATER SOLUTIONS	\$7,195.21
46329	09/12/23	P	0164	EXCEL TELEMESSAGING	\$130.00
46330	09/12/23	P	ONETIM	FARNOSH MAZANDARANI	\$48.12
46331	09/12/23	P	0389	FRONTIER COMMUNICATIONS	\$84.50
46332	09/12/23	P	0099	GRAINGER INC	\$446.37
46333	09/12/23	P	0070	HARRINGTON INDUSTRIAL PLASTICS	\$161.11
46334	09/12/23	P	0369	HIGHROAD INFO TECHNOLOGY	\$5,243.15
46335	09/12/23	P	0153	HOME DEPOT CR SERVICES	\$355.57
46336	09/12/23	P	0545	J. RODRIGUEZ TREE CARE MAINT.	\$5,680.00
46337	09/12/23	P	0044	JIM BAUCHER	\$1,152.00
46338	09/12/23	P	0501	JORDAN KEAR	\$13,730.00

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

La Habra Heights CWD
AP Check Register (Current by Bank)
 Check Dates: Greater than 8/2/2023

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
46339	09/12/23	P	0001	LESLIE J. CONTRERAS	\$475.20
46340	09/12/23	P	0051	LINCOLN FINANCIAL GROUP	\$3,355.08
46341	09/12/23	P	0120	MICHAEL GUALTIERI	\$246.56
46342	09/12/23	P	0430	MICHAEL SILANDER	\$4,012.50
46343	09/12/23	P	0503	MICHELLE SAVAGE	\$148.00
46344	09/12/23	P	0231	O'REILLY AUTO PARTS	\$96.53
46345	09/12/23	P	0534	ODP BUSINESS SOLUTIONS, LLC.	\$83.18
46346	09/12/23	P	0187	PLAINSITE BUSINESS SYSTEMS,INC	\$359.33
46347	09/12/23	P	0258	S&J SUPPLY CO, INC	\$388.83
46348	09/12/23	P	0147	SAN GABRIEL VALLEY WATER CO	\$72.93
46349	09/12/23	P	0068	SOUTHERN CALIF EDISON CO	\$94,786.09
46350	09/12/23	P	0546	SOUTHERN CALIFORNIA EDISON	\$2,925.00
46351	09/12/23	P	0243	TAMMY WAGSTAFF	\$280.00
46352	09/12/23	P	0427	TPX COMMUNICATIONS	\$480.06
46353	09/12/23	P	0078	UNDERGROUND SERVICE ALERT	\$137.75
46354	09/12/23	P	0268	UNIVAR USA, INC	\$2,429.52
46355	09/12/23	P	0016	WATER REPLENISHMENT DISTRICT	\$121,824.00
46356	09/12/23	P	0082	WESTERN WATER WORKS SUPPLY CO	\$7,469.24
BANK 13110 REGISTER TOTAL:					\$412,047.00
GRAND TOTAL :					\$426,719.14

* Check Status Types: "P" - Printed ; "M" - Manual ; "V" - Void (Void Date) ; "A" - Application; "E" - EFT
 ** Denotes broken check sequence.

Michael Silander

Attorney at Law

2629 Townsgate Road, Suite 235

Westlake Village, CA 91361

INVOICE

DATE: SEPTEMBER 1, 2023

TO:

La Habra Heights County Water District
1271 Hacienda Road
La Habra Heights, CA 90631

PLEASE REMIT PAYMENT TO:

Michael Silander
2629 Townsgate Road, Suite 235
Westlake Village, CA 91361

SPECIFICATIONS:

LHHCWD/TOTAL

Invoice for legal services rendered in August 2023.

MATTER	HOURS	AMOUNT
Transactional - General	10.0	\$1,250.00
Transactional – Well 12	12.1	\$1,512.50
Retainer	Flat fee	\$1,250.00
		TOTAL: \$4,012.50

Please make all checks payable to Michael Silander
If you have any questions concerning this invoice,
please email michael@silanderlaw.com or call 805-490-9247

REPORT OF SUPERINTENDENT

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: 9/20/23

TO: MIKE GUALTIERI, BOARD OF DIRECTORS

FROM: JOE MATTHEWS, SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S REPORT FOR SEPTEMBER 2023

System Maintenance

- Repaired three service leaks.
- Had a main leak on West Road at Le Flore. The District began the repair and J.A. Salazar Construction completed the repair.
- Brush clearance and tree trimming at Reservoir 10A was completed by J. Rodriguez Tree Care.
- Regan Paving completed the office and yard asphalt repair.

Greenview Pipeline

- Brkich repaired a 2-inch service leak on Greenview that was under warranty from the new pipeline installation.

**DISCUSS AND VOTE
SPECIAL DISTRICT LAFCO
REPRESENTATIVE**

LA HABRA HEIGHTS COUNTY WATER DISTRICT

MEMORANDUM

DATE: SEPTEMBER 19, 2023
TO: BOARD OF DIRECTORS
FROM: MICHAEL GUALTIERI, SECRETARY/ GENERAL MANAGER
SUBJECT: SPECIAL DISTRICT LAFCO REPRESENTATIVE

Attached please find the candidate statements for the Special District LAFCO Representative.



MEMORANDUM

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE: August 30, 2023

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **ALTERNATE MEMBER** for the term expiring in May 2026. Nominations closed as of 5:00 p.m. on August 25, 2023.

Please vote for ONE candidate for the position. The marked ballot should be placed in the envelope marked "Ballot Envelope" and sealed. Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballot by mail to:

William F. Kruse, Esq.
Lagerlof, LLP
155 N. Lake Avenue, 11th Floor
Pasadena, CA 91101.

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the Special District **Alternate Member** to LAFCO.

Ballots must be returned by 5:00 p.m. on October 27, 2023.

WFK/dc
Enclosures

cc(w/ encls.): Paul Novak

BALLOT

SPECIAL DISTRICT LAFCO ALTERNATE MEMBER

Please vote for no more than one candidate.

MICAH ALI

Occupation: Board of Trustees

Sponsor: Compton Creek Mosquito Abatement District

STEVEN APPLETON

Occupation: Board of Directors

Sponsor: Greater Los Angeles County Vector Control District

STEPHEN H. BROWN

Occupation: Board of Directors

Sponsor: Kinneloa Irrigation District

GARY BURNS

Occupation: Board of Directors

Sponsor: Las Virgenes Municipal Water District

SHARON S. RAGHAVACHARY

Occupation: Board of Directors

Sponsor: Crescenta Valley Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Mitchel R. Weinbaum

Date: August 23, 2023

Name of Candidate: Mr. Micah Ali

Compton Creek Mosquito Abatement District is pleased to nominate
Mr. Micah Ali as a candidate for appointment as special district **alternate**
member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a
member of the board of an independent special district appointed for a fixed term. For your consideration,
we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: President, Board of Trustees

Agency: Compton Creek Mosquito Abatement District

Type of Agency: Special District, Mosquito Abatement District

Term Expires: 2025

Residence Address: 1224 S. Santa Fe Ave, Compton, CA 90221

Telephone: (310) 933-5321

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Compton Creek Mosquito Abatement District

(Name of Agency)

By: 

Its: General Manager



Micah Ali

Strategist, Consultant, Public Sector And Governance Expert

Experienced strategist, catalyst for innovation and organizational effectiveness. Regarded as a pioneer in public affairs/government relations and board governance for clients in public education, public health and economic development spheres. Catalyzes private/public partnerships, coalition building and broad based initiatives intended to achieve impact in areas often deemed resistant to change. Co-author of the California Association of Black School Educators' Blueprint for Education Equity

EXPERIENCE AND ACCOMPLISHMENTS

Founder, Managing Director

Synergistic Solutions Consulting
November 2004-Present

Strategy consultancy providing expertise in organizational culture, politics, and effective practices of School Boards and School District leadership, as well as other governmental and global organizations seeking to achieve next level results, sustainable change and improving overall organizational performance.

CONSULTING AREAS

Government Affairs and Crisis Management.
Land Use and Development Consulting
High-stakes and Large Project Negotiation
Community Development

Director

Los Angeles County Education Foundation
July 2012 - January 2014

Expanded supports for public schools across Los Angeles County in the area by way of innovation in health and education policy, including large-dollar investment projects, public education and achievement initiatives for districts across Los Angeles County, and innovated policy efforts.

Project Manager

Raytheon Space and Airborne Systems
October 2008 - June 2012

Oversee and ensure the successful completion of complex projects across several divisions of the global technology and aerospace organization.

Special Assistant, Government Relations

California State Legislature, Assemblymember Merv Dymally
August 2006 - November 2008

Established and maintained relationships with strategic community leaders, legislators, legislative aides, local elected officials, business trade leaders, public health agencies and organizations, charitable organizations, school districts, health care industry leaders and grassroots constituency groups.

OTHER POSITIONS HELD

Project Coordinator

Boeing Satellite Systems
July 2003- October 2004

Project Manager, Policy and Governmental Affairs

Community Redevelopment Agency
August 2002 - July 2003

Council Liaison Officer, Government Relations

City of Compton
August 1998 - August 2002

SKILLS

High-Stakes Negotiation

Board Effectiveness

Gov't/Private Partnerships

National/State Policy

EDUCATION

Loyola Marymount University
Masters of Arts in Education
School Administration

California State University, Dominguez Hills
Bachelor of Science
Public Administration

CIVIC & COMMUNITY INVOLVEMENT

Chair-elect

National Black Council of School Board Members

Chair Emeritus,

Council of Urban Boards of Education

Founder and President Emeritus

California Association of Black School Educators

President

Compton Unified School District Board of Trustees

President Emeritus

Los Angeles County School Trustees Association

President

Compton Creek Mosquito Abatement District
Board of Trustees

Emeritus Member

National School Boards Association

Emeritus Member

California School Boards Association

Immediate Past Member

California Racial and Identity Profiling Advisory Board

Alternate

South Coast Air Quality Management District
Hearing Board

INTERESTS

Education Innovation

Environmentalism

Land Use and Improvement Projects

Community Development

K-12 Education Systems

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

Date: **AUGUST 10th, 2023**

Name of Candidate: **STEVE APPLETON**

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT is pleased to nominate
STEVE APPLETON as a candidate for appointment as special district **alternate**
member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a
member of the board of an independent special district appointed for a fixed term. For your consideration,
we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: **BOARD OF DIRECTOR**

Agency: **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

Type of Agency: **SPECIAL DISTRICT**

Term Expires: **MAY, 2026**

Residence Address: **2825 BENEDICT STREET**

LOS ANGELES, CA 90039

Telephone: **310/740-7294**

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

(Name of Agency)

By: 

Its: **BOARD SECRETARY**



Steven Appleton

Technical knowledge, interdisciplinary skills, and a collaborative approach

As the past President of the Greater Los Angeles County Vector Control District (2020) and the current Trustee for the City of Los Angeles, I have worked in collaboration with many public agencies. I have also engaged with municipal, State and Federal partners around watershed improvement and ecological restoration projects.

I serve as Board Member on the Los Angeles County Second District Consolidated Oversight Board and has served in a variety of capacities on watershed issues, including as a Technical Stakeholder to the yearly "State of the Watershed" report for the Los Angeles Region by the Council on Watershed Health. My interests and experience are especially attuned to balancing issues related to climate change, watershed protection, water quality improvement, parkland, and community engagement.

As a commissioner I would endeavor to render decisions in the best interest of the diverse set of Special Districts and the citizenry of the region. As those who have worked with me in local and regional agencies can attest, I show up ready and prepared to contribute, approaching issues in a collaborative manner.

Please consider voting for me as a Special District Alternative Commissioner to the Los Angeles Local Agency Formation Organization (LALAFCO).

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Appleton", followed by a horizontal line extending to the right.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee
From: Tom Majich, General Manager, Kinneloa Irrigation District
Date: August 23, 2023

Name of Candidate: Stephen H. Brown

Kinneloa Irrigation District is pleased to nominate
Stephen H. Brown as a candidate for appointment as special district **alternate member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Board of Directors

Agency: Kinneloa Irrigation District

Type of Agency: Special District, Public Water Agency

Term Expires: December 5, 2025


Residence Address: 1906 Country Lane; Pasadena, CA 91107

Telephone: (202) 744-5578

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Kinneloa Irrigation District

(Name of Agency)

By: 

Its: General Manager

STEPHEN H. BROWN

My name is Stephen Brown and I am seeking to fill the recent vacancy of Alternate for Independent Special Districts on the Los Angeles County Local Agency Formation Commission (LAFCO).

I am currently on the Board of Directors for the Kinneloa Irrigation District (KID) where I have served since May 2022. I reside in an unincorporated area of Los Angeles County (the North Kinneloa Ranch community in the San Gabriel foothills) with my wife and two young children. My family moved to this area in 2019 after residing in Northern Virginia for nearly forty years. I also serve on the Finance & Audit Committee of the Mayfield Junior School in Pasadena, which my children attend. In addition to these local community endeavors, I work as a private consultant providing legislative, political, and communications strategy development to various clients in the energy field.

Prior to re-locating to Southern California, I was employed for over three decades in Washington, DC, in a variety of positions in the public and private sectors. These positions included US Congressional leadership staff, serving as Of Counsel at a prominent law firm to create and run a federal lobbying practice, serving as Senior Vice President and Deputy General Counsel of a "top ten" federal and state lobbying company, and finally moving in-house as Vice President and Legislative Counsel with a major energy provider to manage its federal affairs office. Collectively, these positions afforded me the opportunity to represent a broad array of corporate and trade association clients on multiple matters before Congress and the Executive Branch. I was honored to be annually recognized from 2005 through 2018 as a "Top Lobbyist" by *The Hill*, a leading newspaper in Washington covering such activities.

There are multiple reasons why I am interested to make an investment of time in LAFCO. First, the challenge of working to constantly improve the establishment of spheres of influence for local units of governments or special districts so that the needs of their respective constituents or customers are efficiently met would be intrinsically rewarding. Second, the public policy issues inherent to LAFCO's mission and the matters pending before it would intersect broadly with many that I advocated on throughout my career in Washington. Water issues (supply, demand, conveyance), in particular, have always captured my attention and few other topics are as crucial to Southern California's future as this is. Finally, given that I am relatively new to the region, I am always looking to better understand and appreciate the rich tapestry of the greater Los Angeles community. Clearly, working on issues before LAFCO would provide that exposure.

To conclude, I believe that my legal education, professional experience in various public policy and political arenas, and desire to integrate more fully into our local community will allow me to make a positive and lasting contribution to the work of the Los Angeles County LAFCO. I ask for your consideration of my credentials and seek your support for my nomination to this position.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Las Virgenes Municipal Water District

Date: August 1, 2023

Name of Candidate: Gary Burns

Las Virgenes Municipal Water District is pleased to nominate
Gary Burns

as a candidate for appointment as special district alternate member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director, Division 3

Agency: Las Virgenes Municipal Water District

Type of Agency: Water District


Term Expires: December 4, 2026

Residence Address: 22118 Dardenne Street
Calabasas, CA 91302

Telephone: (818) 222-4200

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Las Virgenes Municipal Water District

(Name of Agency)
By: 
Its: General Manager

Local Agency Formation Commission (LAFCO):

Nomination of Candidates for Special District Alternate Member

Gary Burns, Candidate to fill LAFCO Alternate Member Position 8/2023

Gary Burns was elected to the LVMWD Board in December 2022. (Division 3, Secretary) He is the first direct Calabasas resident to serve on the District Water Board.

Gary desires to serve as the LAFCO Independent Special District Alternate Member to further serve the community and provide input to the Los Angeles Region.

Gary grew up in the New York New / Jersey area. He attended Fairleigh Dickenson (FDU) and Hofstra University where he received a BA and Master's in Psychology. He returned to FDU and received an MBA in Business and Finance.

He moved to the Calabasas area in 1989, and has been a resident of Calabasas since the inception of the City in 1991.

Gary has been President of Mulholland Heights Homeowners Association for the past 10 years. Additionally, he is a Board Member of Community Associations Institute, 2018 - 2024 (CAI of Greater Los Angeles County) and a Board Member of CAI International, National Homeowner Leaders Council 2021 – 2024. He was recognized by CAI Los Angeles for Excellence in Community Leadership in 2021 - 22

He is also a founding member of EPIC, (Emergency Preparedness in Calabasas) and volunteers for many local events. He is a partner in the Just Pure Foods Distribution company and a licensed Life and Health Insurance Broker.

Gary is searching for new sources of water to ensure there is sufficient future supplies for the community. He is available to advocate for his constituents whenever needed.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Crescenta Valley Water District Board of Directors

Date: August 22, 2023

Name of Candidate: Sharon S. Raghavachary

Crescenta Valley Water District Board of Directors is pleased to nominate
Sharon S. Raghavachary as a candidate for appointment as special district **alternate**
member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a
member of the board of an independent special district appointed for a fixed term. For your consideration,
we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Member of the Board of Directors

Agency: Crescenta Valley Water District

Type of Agency: Water and Wastewater

Term Expires: December 2024

Residence Address: 2209 Maurice Avenue

La Crescenta, CA 91214

Telephone: 818 248-3925

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District

(Name of Agency)

By: 

its: President of the Board of Directors



Sharon Raghavachary
President of the Board of Directors
Crescenta Valley Water District

Director Raghavachary has been active in the La Crescenta Community for over 20 years and has a background in accounting and computer systems.

Currently Ms. Raghavachary is the President of the Board of Directors for the Crescenta Valley Water District. She has served on the Board since 2019 and has been a past President as well as Vice President.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee, that wrote design standards for Foothill Boulevard, and was a member of Supervisors Michael Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years, and for over five years she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She also served on the Clark Magnet High School's School Site Council for four years.

Ms. Raghavachary has teenage twins, one currently studying at USC and the other who looks forward to studying abroad.